

THE OLD VIC

Job Description Lighting Technician

Hours	192 hours over 4 week periods, Monday – Sunday, in accordance with a rota. Hours will include day and evening work.
Location	The Old Vic, The Cut, London, SE1 8NB.
Salary	£35,533.25 per annum
Duration	Permanent, full time post.
Responsible to	Head and Deputy Head of Lighting

The Old Vic

The Old Vic under Artistic Director Matthew Warchus is a place that encourages a new love of theatre, as well as offering a refreshing experience to those who keep coming back for more. It is a theatre steeped in tradition yet still innovating and making history today through a huge variety of output on and off stage which grabs the imagination of the broadest range of people.

The Old Vic programme encompasses invigorating new writing; works that engage with a wide social conversation; nurturing new musicals, mounting passionate revivals and famous old plays; experimentation with quirky, eye-opening and challenging pieces; and family shows and pantomimes. In addition, we work with over 10,000 people each year of all ages and backgrounds to unlock creative intelligence through school projects, employability schemes and community engagement. All of this is achieved whilst operating as a not-for-profit organisation without a regular subsidy, in an almost 200 year old building with a touch of magic about it.

The team

The Lighting Technician reports to the Head of Lighting and will assist the Head and Deputy Head of Lighting to line manage any casual staff employed in the LX department as production workers and/or show staff. The Lighting Technician works closely with the Head of Department, Deputy Head of Department, Production Manager, General Manager, Facilities Manager, Theatre Management and Stage Management with regard to the various aspects of the job.

Purpose of job

The Lighting Technician will be based at the theatre and will assist the Head of Lighting and Deputy Head of Lighting at The Old Vic. The Lighting Technician will support the freelance staff, and ensure all hired and owned equipment is maintained to a high standard. As well as providing support to current projects, they will provide support in advance to future projects and continued support to past projects.

The post requires an active involvement in the setting up of shows including weekly show cover, fit-ups, dress rehearsals, technical rehearsals and get-outs.

Key responsibilities

- Assist with running the LX department and ensure high standards of support for creative teams during the production process.
- Ensure that all owned and hired equipment is used and maintained to a high standard.
- Work as required on the pre-production set up and running of productions either at the Old Vic or at other venues throughout the UK and the world as required.

- Work on performances as lighting board operator in accordance with the department rota.
- Work on outside hires of the stage and auditorium as and when required
- Work as a Lighting Programmer for small and one day events.
- Support the Deputy Head of Sound when necessary.

Specific Duties and Responsibilities

Finance

- Be familiar and act in accordance with the organisations' accounting and ordering procedures.

Staffing

- With the Head and Deputy of Lighting, supervise casual production and performance staff from time-to-time.

Production & Administration

- Maintain all lighting, sound, CCTV, and communication equipment and any electrical equipment hired in for productions.
- Operate the lighting board for performances, rehearsals etc. as per the department rota.
- Act as standby building cover for performances, if required, as per the department rota.
- With the Head of Lighting ensure that the lighting and sound designs for productions are consistently recreated throughout the run of the production.
- Assist the Head and Deputy Head of Lighting on all lighting related matters to ensure that problems are dealt with quickly and efficiently.
- When required, attend first day of rehearsal, production, technical, and staff meetings.
- Rig and focus during fit ups, change overs and get outs.
- Assist in the production of performance and department related paperwork for running, archive, maintenance and health and safety purposes.
- Work as and when required on outside hire events programmed on stage or in the auditorium.

Education & Community Team

- Work on productions as and when the schedule allows and as agreed.

Access

- Assist in providing technical support for Captioned and Audio Described Performances,

Events and Hires

- Work as and when required on external events / Sunday hires.

Health & Safety

- With the Head and Deputy Head of Lighting, take responsibility for health and safety in all aspects of the work of the department.
- Ensure good housekeeping is maintained in all work and storage areas and work with other departments to ensure all technical areas are clear and well organised.
- With the Head and Deputy of Lighting, carry out risk assessments for all activities undertaken by the department or under the department's control.
- Report any unsafe practices, incidents or concerns regarding health and safety to the Head and Deputy Head of Lighting.
- Comply with all health and safety requirements implemented by the management and ensure that all staff working for the department work in accordance with risk assessments and health and safety instructions.
- Portable Appliance testing of production electrical equipment.
- Be familiar with The Old Vic's emergency and evacuation procedures.

Training

- Undertake training courses as may be required by the management to improve health and safety and skills base.

This is not an exhaustive list of duties and The Old Vic's management may, at any time, allocate other tasks which are of a similar nature or level.

Person specification

The post holder must be able to demonstrate the following:

- Proven relevant experience of working in a producing theatre environment.
- Knowledge and active experience within a range of technical equipment and systems to include;
 - EOS Family Consoles, Intelligent Fixtures, AV and Live Sound.
- Experience of equipment maintenance and PAT.
- Strong making and practical skills with experience of constructing practical props/FX for productions.
- Good IT literacy, preferably with experience of Vectorworks, Auto CAD and Lightwright.
- Able to work at height.
- Ability to follow instructions and a high attention to detail.
- A clear understanding of current health and safety legislation.
- A flexible attitude to working hours as evening and weekend working will be required.

The Old Vic welcomes applicants from diverse backgrounds to apply.